

# ***Las Vegas Academy of the Arts***



## ***Student - Family Handbook 2025 - 2026***

**Dear LVA Families,**

Welcome to the 2025-2026 school year at Las Vegas Academy of the Arts!

At LVA, we are dedicated to fostering excellence in both academics and the arts, offering a wealth of opportunities for our students to succeed. We are committed to creating a place where every student can thrive academically, artistically, and personally. Our outstanding faculty works to nurture talent, spark creativity, and challenge students to be their best selves. Our staff is committed to upholding high academic standards and ensuring a positive, safe, and respectful environment where students feel safe and enthusiastic about coming to school. LVA is all about a culture of excellence. We strive for excellence in everything we do, and proudly celebrate our students' outstanding achievements, fostering an environment where hard work, creativity, and integrity are valued.

To support our students' success and organization, both students and families need to become familiar with our student handbook. This handbook is more than just a collection of rules; it's a vital resource designed to help you navigate the academic year successfully. It outlines our policies, procedures, and expectations, ensuring we're all on the same page as we work together to support your student's journey at LVA. Please take some time to review it thoroughly. While the administration and teachers will review this information with students, all students are encouraged to read through it with their families to familiarize themselves with our student expectations.

Thank you in advance for your support and commitment to our children's future and the success of our community. We're excited for the year ahead and the opportunities for growth. We look forward to partnering with you for your student's experience. Our families are integral to making our school the best it can be by working together to support our students. If you have any questions after reading this information, please do not hesitate to call us at 702-799-7800.

**Sincerely,**  
**Lezlie Koepp, Principal**

## General Information

### Las Vegas Academy of the Arts

315 S. 7th Street, Las Vegas NV 89101

**Phone:** (702) 799-7800

**Office Hours:** 6:30 a.m. - 3:00 pm

**Student Day:** 7:00 a.m. - 2:00 p.m.

**Garage/Campus Open for Students:** 6:30 a.m. - 4:30 p.m.

- 30 minutes before call time and 30 minutes after performances,
- Students will be notified of parking garage hours for rehearsals, and special events.

### Core Values: THE LVA WAY

- Invest in FAMILY and COMMUNITY - A Sense of Belonging impacts physical and mental health
- Build CHARACTER - Uphold Integrity, Respect, and Honesty
- Embrace a POSITIVE ATTITUDE - Embellish with Humor and Fun
- ACHIEVEMENT: Exceed Mastery - Creativity, Passion, and Determination are catalysts
- Defend TRUTH, JUSTICE, and the LVA WAY

**Mission Statement:** Las Vegas Academy promotes an interdisciplinary foundation for lifelong learning by motivating, empowering, and challenging our students to be academic, artistic, and compassionate individuals.

**Motto:** From Excellence to Eminence

**School Colors:** teal and black

**Conservatory Colors:** Dance - red, Music - yellow, Theater - teal, and Visual & Media Arts - purple

**Website:** [lasvegasacademy.net](http://lasvegasacademy.net)

**X (formerly Twitter):** [X.com/LVAhappenings](https://twitter.com/LVAhappenings)

**Facebook:** [www.facebook.com/OfficialLVA](https://www.facebook.com/OfficialLVA)

**Instagram:** @lasvegasacademy

# School Directory

**Main phone number: 702-799-7800**

## **Principal's Office**

Lezlie Koepp

Annette Tekely, Administrative School Secretary, extension 4100

## **Assistant Principals**

Jennifer Shuler, Curriculum, College and Career Readiness, extension 4200

Jenny Valdez, Student Achievement, Activities & Magnet Office, extension 4202

Josh Hager, Attendance and Operations, extension 4204

Patricia Carroll, Student Success Center, extension 4500

Christine Jarrell, Student Success Center, extension 4500

## **Counselors**

Eileen Banda, Mariachi, Piano, Tech Theater, & Vocal

Carol Dunlap, Dance, Graphic Design, Media Arts, & Orchestra

Lena Kitchen, Band, Guitar, Jazz, Photography, & Video Production

Nicole Cychulski, Theatre & Visual Arts

Stacy Miller, Coordinator, Career & College Readiness

Laura Tuggle, Registrar, extension 4065

## **Office Specialists**

Barbara Badger, School Banker, extension 4044

## **Health Office**

Adam Taylor, Nurse

Katie Iida, School Health Aide

## **Development Office**

Megan Franke, Development Director, extension 4223

Brian Downey, Outreach Liason, Friends of LVA Director, extension 4018

Susan Thornton, Communications Coordinator, extension 4207

Jennifer Walker, Development Assistant, extension 4123 **Please visit the school [website](#)**

**for a complete staff directory with emails**

## 2025-2026 Bell Schedules



### Regular Bell Schedule

PERIOD	TIME
1 <sup>st</sup> / 2 <sup>nd</sup>	7:00 – 8:25
3 <sup>rd</sup> /4 <sup>th</sup> (with announcements)	8:32 – 9:58
Lunch & Learn (All students)	9:58 – 10:58
5 <sup>th</sup> /6 <sup>th</sup>	11:03 – 12:28
7 <sup>th</sup> /8 <sup>th</sup>	12:35 – 2:00

### Guidance Bell Schedule

9/17/25, 10/14/25, 11/19/25, 1/14/26, 2/11/26, 3/25/26, 4/28/26

PERIOD	TIME
1 <sup>st</sup> / 2 <sup>nd</sup>	7:00 – 8:13
3 <sup>rd</sup> /4 <sup>th</sup>	8:20 – 9:33
Guidance Period	9:40 – 10:20
Lunch & Learn	10:20 – 11:20
5 <sup>th</sup> /6 <sup>th</sup>	11:27 – 12:40
7 <sup>th</sup> /8 <sup>th</sup>	12:47 – 2:00

### Assembly Schedule

10/10/25 & 2/20/26

PERIOD	TIME	MINUTES
1 <sup>st</sup> / 2 <sup>nd</sup>	7:00 – 8:15	75
3 <sup>rd</sup> /4 <sup>th</sup>	8:22 – 9:37	75
5 <sup>th</sup> /6 <sup>th</sup>	9:44 – 10:59	75
Lunch & Learn	10:59 – 11:59	60
7 <sup>th</sup> /8 <sup>th</sup>	12:06 – 2:00	75 class + 40 minutes (Assembly x 2)

### Major Meeting Schedule

8/14/25 & 8/15/25

PERIOD	TIME	MINUTES
1 <sup>st</sup> / 2 <sup>nd</sup>	7:00 – 8:05	65
3 <sup>rd</sup> /4 <sup>th</sup> (Announcements)	8:12 – 9:22	70
5 <sup>th</sup> /6 <sup>th</sup>	9:29 – 10:34	65
Lunch & Learn	10:34 – 11:34	60
7 <sup>th</sup> /8 <sup>th</sup>	11:41 – 12:46	65
Major Meeting (with students)	12:53 – 2:00	67

## **Arrival/Dismissal Procedures**

### **CLOSED CAMPUS**

The Las Vegas Academy of the Arts (LVA) campus is closed to students prior to 6:30 a.m. daily. Once a student arrives on campus, they must remain on campus until the end of their school day.

Students are required to remain on campus for lunch. Any student needing to leave campus during the school day must have parental permission and check out through the Student Success Center to receive a passport slip from the school.

Parents picking up their student(s) must present a valid picture ID and sign the student out at the Student Success Center, Counseling Office, Activities Office, or Health Office. All campus parking areas, including the garage, are included in the designation of LVA as a "closed campus."

### **MORNING DROP OFF**

Families are able to drop students off on Clark Street between the Performing Arts Center and the Lowden Theater. Students are also able to be dropped off may enter campus through the on 9th Street between between the Performing Arts Center [PAC Theater and the Lowden Theater. This is for drop off only. No parking or waiting in front of the theaters at drop-off.

Students may not be dropped off in front of the parking garage. Students are not able to enter campus through the parking garage unless they are parking there.

For student safety, do not drop off students in front of Main before 7:00 a.m. There is no drop off on 7th Street 6:30 a.m. to 7:00 a.m. This area is for CCSD Bus drop off only.

Campus is closed to students prior to 6:30 a.m. daily.

*Drop off and pick up procedures are subject to change based on construction and student safety.*

### **AFTER SCHOOL DISMISSAL/PICK UP**

At the end of the school day, all students will exit through the exterior doors of the building. Students will exit campus for CCSD Transportation on 7th Street and 9th Street and Bridger. CCSD staff will be available to assist students with bus locations. Students who take the bus home will need to make it to their bus location quickly. Buses are on a schedule and will not wait for students.

During dismissal, families will use the same streets as the morning drop-off to pick up their student. Families may pickup on Clark Avenue between 10th street and the Lowden Theater. Due to a limited amount of parking on Clark Avenue, families may wait on a side street until able to pull up on Clark Avenue. Students please remember to use crosswalks and look for cars when crossing a street and in the parking lot.

**The parking garage is not a pickup location.** Do not enter the parking garage to pickup students. Do not use the area in front of the parking garage to pick up students.

After the CCSD bus dismissal at 2:15 p.m, students may be picked up on 10th Street in front of Main once the street is reopened.

*Drop off and pick up procedures are subject to change based on construction and student safety.*

#### **PARKING - PERMIT/STUDENT PARKING**

Students who drive and park their vehicles on school grounds must obtain a 2025-2026 parking permit. This permit allows students to park in the CCSD parking garage on Clark Avenue and 8th Street. Parking permit forms must be completed by a parent/guardian online through [Google Form](#). After submitting the form, it is the student's responsibility to visit the Student Success Center (M-53) before school, during lunch, or after school to pick up their parking permit decal for their vehicle. Parking Permit decals will not be given out during class time. **Permits must be displayed on the front driver-side windshield of the vehicle.** For safety, all vehicles on school grounds are subject to search by the school administration, security staff, or law enforcement.

Students may **not** park in the church parking lot across the street west of the school on 7th street, in the church parking lot across from the PAC theater on Clark street, in the church parking lot at Clark and 10<sup>th</sup> streets, or at the 9<sup>th</sup> Street School at the corner of Bridger and 9<sup>th</sup> streets. **Cars parked in these areas are subject to being towed.**

If a vehicle is towed, the fee required to retrieve the vehicle is the student's responsibility. **The alley between the Performing Arts Center (PAC) and the Vocational building is a No-Parking Zone, and student cars will be towed if parked there.** This notice serves as a formal due process notice that vehicles parked in

unauthorized zones will be towed at the owner's expense.

In addition:

- Students should not loiter in the parking lot or in cars before school, between classes, during lunch, or after school. Any vehicle in the garage may be searched for probable cause involving suspected alcohol, drugs, weapons, stolen items, or as part of an arrest for violating the law.
- Students are expected to adhere to the posted speed limit and drive safely at all times. Failure to do so may result in the termination of parking privileges and a police citation. Any accidents or problems regarding parking must be reported to the Student Success Center. Whenever necessary, students and parents will be responsible for filing a report with the Las Vegas Metropolitan Police Department. All automobile misuse is subject to disciplinary action by the administration and/or the police.
- Students are not permitted to visit their vehicles from 7:00 a.m. to 2:00 p.m., including lunchtime. Students needing to access their cars during that time must obtain permission from the administration and be escorted by a school employee.
- **Students who do not park on school grounds may not visit their vehicles during the school day under any circumstances.**
- Neither CCSD nor LVA assumes any liability for cars parked on or off school grounds.
- Enter the parking garage from Clark Avenue only. Exit is right-turn only onto Clark, as it is a one-way street. Please do not attempt to enter from 8th St. by cutting across Clark. This is a potential traffic hazard for vehicles travelling on Clark. Please turn onto Clark from 9th, 10th, or 11th street, move into the right lane, and turn into the garage. See the [map](#) below. DO NOT DROP-OFF/PICK-UP STUDENTS AT THE GARAGE.
- There will be two entry lanes and one exit lane in the morning; there will be two exit and one entry lane in the afternoon. Please look for green and red indicator lights when entering and exiting the area.





### **AFTER SCHOOL DISMISSAL & ACTIVITIES**

Students must exit campus after school except for rehearsals, club activities, tutoring, performance, special event, and detention. Students are not permitted to “hang out” on campus. If a student is staying on campus for an LVA event, they must be under the supervision of an adult at all times. Students waiting for the late bus must remain with the adult associated with the event they attended or report to the library, where adult supervision is available. This limited supervision ends when the late buses depart LVA. Families are responsible for making arrangements for their child after school if not attending an official rehearsal, official club meeting, or tutoring session.

The parking garage will be open 30 minutes before call-time for all school events and will close 30 minutes after the event has concluded.

## LATE BUS

A Late Bus is available **only** to students who are eligible for transportation and have participated in after-school activities or rehearsals. Students riding the late bus receive a late bus pass and, once dismissed, report immediately to the bus lanes to ride the late bus. The campus officially closes at this time.

## TRANSPORTATION

Bus transportation is provided to all students who live more than two miles from the school. Parents/students will receive bus information in August. For questions or more transportation information, visit [CCSD Transportation](#) or call (702) 799-8111. The students on the bus are under the immediate supervision of the bus driver and are, thus, subject to the rules set by the Clark County Board of School Trustees and the State of Nevada. Any infraction of these rules by a student is to be documented on a School Bus Incident Report to Parents issued by bus drivers concerning the disciplinary infraction. Copies will be distributed to the discipline administrator, the parent, and the Clark County School District Transportation Office. Riding the bus is considered a privilege and may be withdrawn for misbehavior and not following the bus driver's instructions.

**Students not participating in an authorized after-school activity under the direct supervision of an LVA faculty member are expected to leave campus after their last scheduled class.** Students may not just “hang around” after school and catch the late bus. All late bus riders require a pass signed by the staff member in charge of the after-school activity. Students with a reduced schedule are expected to leave campus when their schedule is completed but may return for extracurricular activities, rehearsals, or events. **Students who require CCSD bus transportation are NOT eligible for a reduced class schedule.** Seniors with a late start schedule may not be on campus before their first class of the day.

## SCHOOL BUS SAFETY

Please be advised that bus services are coordinated through the Clark County School District Transportation Department. Individual schools do not identify students' eligibility for bus services. This determination occurs through the transportation department. Any questions regarding eligibility for transportation may be directed to the Clark County School District Department of Transportation at 702-799-8100. Students must **only** ride their assigned bus and load/unload the bus at their assigned bus stops **only**. If your child is not eligible for transportation, they are not allowed to ride the bus. To control all violations of bus safety rules, such as getting out of seats, moving seats, talking too loudly, and etc. the bus driver may enforce rules by assigning seats, contacting parents/guardians, and/or referring students to the Student Success Center. Bus drivers

are authorized to issue bus citations to students violating the rules on the bus. Students violating safety rules may be denied the privilege of riding the bus and may receive additional disciplinary consequences.

## **Attendance**

Attendance is critical to student success. Regular attendance at school is critical to the student completing coursework required for earning credit. Both in-school and out-of-school learning activities and assignments contribute to a student's ability not only to attain a passing grade in a course, but also to master the standards for each course of study. Parents/Guardians are urged to work with school personnel to resolve issues that may interfere with their student's school attendance. Attendance is the responsibility of both the student and their parent, and enforcement is shared between the Clark County School District and the student's parent or legal guardian. Attendance at LVA is expected from each student for the entire day. When a student misses class for any reason, it is their responsibility to check Canvas for missed work and instruction. Students are expected to contact their teachers directly for questions and clarification.

Please click [here](#) to read the attached Excerpts and Summaries of Nevada Laws on Attendance for more information. Students and parents may turn in attendance notes to the LVA Student Success Center.

Additionally, [Clark County School District Regulation 5113](#) provides more clarification on attendance enforcement.

Students who have an excess of nine (9) absences in a single semester, may be denied course credit.

### **ABSENCE NOTIFICATION**

Written notices shall be generated and mailed by the Clark County School District Central Information Systems Department after the fifth, tenth, and fifteenth absence to the parents of secondary students (CCSD Regulation 5113). Parents will also receive a call from the district's automated system regarding absences. The Student Success Center will notify parents after the third, sixth, and eighth unverified absence with warning of a Denial of Credit if a student has nine (9) or more unverified absences.

## **ABSENCE NOTES**

Parents and guardians may submit excused notes via [Google Form](#) or in person at the LVA Reception Desk in Main. The link is also located under the Parent/Student tab.

To ensure proper documentation of the note, all absence notes from the parent/guardian should include the following information:

- The date(s) of the absence
- Period(s) absent
- Student name (first and last)
- Student ID number
- Reason for the absence
- Parent/Guardian Name, phone number, email address
- Parent/Guardian signature

Excused absence notes will not be accepted after three (3) days of a student's return to school.

The office staff will evaluate the student's attendance profile and will contact parents/guardians of students who exceed five (5) absences in one semester. If a student receives six (6) unverified absences, they are subject to Ineligibility. If a student receives (9) unexcused absences, they are subject to Probation.

CCSD Regulation 5113 limits absences to ten (10) absences per semester. Therefore, if your child exceeds ten (10) absences in a semester, he/she may be denied credit and receive a failing grade for each class in which he/she exceeded ten (10) absences.

Students missing less than a full day shall be marked absent in those classes that were missed, which are part of the student's total absences. Students and parents/guardians may be required to set up a conference with an Assistant Principal when students accumulate an excessive number of absences and are subject to "Truancy," which may include discipline.

## **APPROVED ABSENCES**

Students who have been absent shall be required to present to the school a written statement, signed by the parent/guardian or physician stating the reason for the absence. The statement must be presented to the office no later than three days after the student returns to school. Absences shall be approved for the purposes of attendance enforcement within the meaning of the Nevada Revised Statutes when:

- The student is physically or mentally unable to attend school, or the absence is related to the student's disability and the course work has been completed.
- The approval of the teacher or principal or his/her designee has been given for

an unavoidable absence due to an emergency.

- The student is absent due to a required court appearance or a religious holiday.
- The absence has been prearranged pursuant to the request of a parent/guardian prior to the absence and does not exceed the allowable ten (10) prearranged days per the school year.
- School-sanctioned absences such as field trips, RPCs, and suspensions will not be counted as absences for attendance enforcement, but students are still expected to complete **all** missed work and assignments.

## **UNAPPROVED ABSENCES**

An unapproved absence is considered truancy from school. Within the meaning of the Nevada Revised Statutes an absence is unapproved when:

- The prearranged absence was not requested in writing in advance of the absence or exceeded the allowable ten (10) prearranged days per school year.
- The absence was not due to the physical or mental inability of the student to attend school, the student's disability, an emergency, a required court appearance, or religious holiday.
- The absence from class or school was without written permission from the principal or his designee or teacher.
- The parent/guardian or person in charge of the student failed to notify the school of the reason the student was physically or mentally unable to attend, or the nature of the emergency, court appearance or religious holiday within three days after the student returned to school.
- The student failed or refused to attend school when so directed by the parent/guardian or school official.
- The parent/guardian or person having charge of the student failed or refused to require the student's attendance at school.
- The student left school during the school day without checking out through the Student Success Center or the health office.
- Skipping any part of a class or not checking out through the Student Success Center upon leaving campus will be considered a truancy.
- PLEASE NOTE: Ten or more unapproved absences in any semester will result in denial of credit and may impact promotion to the next grade level.

A student absence without a valid and verified excuse from a parent or guardian is considered unverified. Forged notes and fraudulent telephone calls will result in an absence being labeled a truancy and parental contact. When a student has three or more unexcused absences, the student is declared a habitual truant. Habitual truants may be reported to the local law enforcement agency for legal action under the Nevada Revised Statute 392.142. When a student has six unexcused absences, they will be declared ineligible. Please see how this also affects their citizenship.

Students who choose to leave campus without checking out in the appropriate office are classified as truant. If offered, students interested in attending seminary during Lunch and Learn time must pick up, complete, and return an application through the Student Success Center. While attending, these students must display their approved pass upon request to any CCSD employee.

## **TRUANCY**

- An unapproved absence for one or more class periods or the equivalent of one or more class periods during a school day shall be deemed truancy (NRS 392.130[2]).
- If a student has been declared truant three times for unapproved absences, the principal of the school, or his/her designee, shall report the student to a school police officer or the local law enforcement agency for investigation of habitual truancy and issuance of a citation, if warranted, in accordance with NRS 392.149 (NRS 392.144).
- The Nevada Revised Statutes do not distinguish between truancy resulting from an action of the student and that of the parent/guardian.
- Any child who has once been declared a habitual truant and who in an immediately succeeding year is absent from school without a valid excuse may again be declared habitually truant.

## **DENIAL OF COURSE CREDIT**

Clark County School District [Regulation 5113](#) and [Regulation 5123](#) provides procedures on denial of credit for secondary students. **Middle schools and high schools are to deny credit and issue a failing grade to students who exceed 10 unapproved absences in a course.**

Students who exceed ten (10) unapproved absences in any course during the semester shall receive a failing semester grade and shall not earn semester credit for that course.

## **PREARRANGED ABSENCES**

Prearranged absences shall include a maximum of ten (10) absences per school year, which have been prearranged by a parent/guardian. Written requests must be made three days in advance with the attendance office and approved by the administration. This request must include the reason for the absence, date(s) of absence, and means of verifying the request. The request will be evaluated on the following criteria: 1) the academic attendance, and behavioral record of the student, 2) advance notice of three(3) days (except in extreme emergencies), 3) time of year (first and last ten (10) days of school will not be permitted). The parent must submit a written explanation for the absence to the Student Success Office. The student will be given a prearranged

absence form to take to their teachers requesting work in advance. The maximum number of prearranged absences is limited to ten (10) per school year. It is the student's responsibility to contact their teachers for work missed. Prearranged absences are not automatically approved. In order to be classified as approved, the absence must meet the criteria stated above.

## **LEAVING CAMPUS**

Students leaving campus for a medical reason, including appointments, must be signed out. **For SAFETY AND SECURITY purposes, students must be signed out through the Health Office, Student Success Center, or Counseling Office only.**

Students leaving campus during school hours without checking out in one of the above offices will be marked truant and face discipline.

**Passports-** Any student who needs to leave campus during their school day must obtain a Passport from the **Student Success Center** or **Health Office**. The parent/guardian is asked to send a **signed note** with a phone number where the parent may be contacted for verification. By submitting the note to the Student Success Center **before school**, the student will receive a passport that will release the student from class to come to the Student Success Center to meet his/her parent at the appropriate time.

Students driving themselves do not require the physical presence of a parent, but a permission via parent note is still required.

## **MISSING AND ABDUCTED CHILDREN**

When a student is missing, or sighted leaving campus without permission, or abducted, an emergency notification will occur in the following order: parent/guardian, appropriate police departments, and district officials. If any of the above cannot be notified in the order specified, the next appropriate person or agency will be notified while a continual effort is made to contact or find those missing.

## **EXCESSIVE ABSENTEEISM**

Students who exceed eight unapproved absences in any course during the semester will be denied credit for that course, resulting in a grade of "F" appearing on the student's transcript. All prearranged absences over ten (10) days for the year shall be considered unapproved. Students who lose credit may be referred to an alternative program.



## **ATTENDANCE CONFERENCES**

The administrator over attendance meets with students and parents to discuss attendance. The Nevada Administration Code 389.040 defines the Carnegie Unit, which states that a student who has missed excessive hours of seat time in a class may be denied credit for that particular class, at which time a Denial of Credit notice will be mailed to students and parents. Parents may schedule an appeal meeting with the attendance administrator in the Student Success Center. Alternative education options will be discussed should the student reach nine (9) unverified absences in any class.

## **APPROVED SCHOOL ACTIVITIES**

Absences of students due to participation in a school-sanctioned activity such as a field trip, notice of required parent conference, or formal suspension will not be included in either the excused or unexcused absence totals.

## **MAKE-UP WORK**

Teachers shall provide an opportunity for a student to make up missed work due to any absence, and students shall be held accountable for the work. However, the educational experiences lost during that absence are irretrievable because the instruction and interaction in the instructional setting cannot be duplicated through make-up work.

After any absence, a secondary student is required to initiate contact with the teacher(s) to obtain appropriate make-up work within three school days immediately following the absence. Once contact has been made with the teacher(s), specific makeup work must be completed and returned to the teacher(s) within a reasonable length of time, to be determined by the teacher and communicated to the student/parent or legal guardian. The make-up work must be returned to the teacher(s) by the specified due date if it is to be acknowledged. Students shall be allowed a minimum of three (3) days to complete make-up work.

If a student experiences an extended absence (three or more days) from school due to illness, makeup work can be requested. Parents are to notify the SSC office and the assignment may be ready for pickup after a minimum of 24 hours.

## **TARDY POLICY**

Our goal is for every student to be in classrooms on time, every day, ready to learn. On-time arrival is an excellent personal trait and a school-wide expectation. Students that are tardy to class disrupt their learning, as well as the learning of their peers, and they may miss important instruction. **Any student who is more than thirty (30) minutes late will be counted absent from that class,** and



these absences are included in the student's total number of absences. To avoid being late to class, students are expected to exit the cafeteria and quad five (5) minutes before the warning bell in the morning/breakfast and Lunch & Learn time. Students who are habitually tardy will be subject to the following progressive discipline through the Student Success Center. Please note that tardies are assessed on an overall basis, not per individual class period.

- Tardies 1-2: Teacher warning
- Tardy 3: Parent contact and Success Center conference with student, warning of Insubordination
- Tardy 4: Parent contact and detention assigned for Insubordination
- Tardy 5: Parent contact and two detentions assigned for continued Insubordination
- Tardies 6-8: Ineligibility and in-house assignment
- Tardies 9+: Continued in-house assignments, behavior probation

Attendance and tardy behavior interventions may include, but are not limited to:

- Counselor/Social worker intervention
- Enrollment in truancy court with our school counselors (attendance and tardy intervention program)
- Attendance sheet for parent/guardian signature
- Attendance contract
- Parent conference
- Student placed with a passing period escort

### **CCSD BUS LATE ARRIVAL**

When the CCSD bus arrives late, students who eat breakfast at school may go to the cafeteria after picking up a late bus pass ticket. They must go directly to the cafeteria, eat breakfast, and go straight to class. Teachers are notified of the time(s) of late bus arrival(s). Students loitering or hanging out in the cafeteria will be referred to the Student Success Center.

For any absence, the student is required to check Canvas and/or initiate contact with their teachers to obtain appropriate make-up work. Once contact is made with teachers, the individual teacher determines the time interval allowed for work completion. Students shall be allowed a minimum of three (3) school days to complete make-up work. School-sanctioned absences such as field trips, RPCs, and suspensions will not be counted as absences for attendance enforcement, but students are still expected to complete **all** missed work and assignments.

### **RETURN TO HOME SCHOOL POLICY**

Students who accept and elect to attend Las Vegas Academy must remain

enrolled throughout the entire school year. Students may return to their home school only after the school year. Any student who gives up their seat at LVA must reapply to return subject to CCSD Magnet re-enrollment rules.

### **SCHOOL RECORDS**

Student's grades, attendance, standardized test scores, and other information are kept on file regarding all work completed since they began school. Student records follow you from school to school. Parents and students may view these records by submitting a written request to the principal's office. Questions may be directed to LVA's registrar in writing at [tuggllb@nv.ccsd.net](mailto:tuggllb@nv.ccsd.net).

### **CONFIDENTIALITY OF INFORMATION**

Due to confidentiality of student information regulations {CCSD 5125.1, Family Educational Rights of Privacy Act of 1974 (FERPA)}, Las Vegas Academy of the Arts may not release or disclose information from a student's education record via telephone or email, as we are unable to ascertain the identity of the parent/guardian or other authorized personnel. Messages for students cannot be taken over the telephone, as the identity of the parent/guardian cannot be verified. If a parent/guardian has a question regarding their child's attendance, the parent/guardian must report to the attendance office and present proper identification (i.e. valid picture I.D., valid driver's license, valid military I.D.) prior to any information being given.

## **Backpacks**

Backpacks are allowed on campus. **Backpacks are subject to search by LVA staff, following regulation [CCSD Regulation 5144](#).** Each classroom will have a specific procedure for how backpacks are handled (back of chair, front of room, etc). Students are required to follow the procedure outlined by the teacher. The minimum expectation in all classrooms is that students must remove their backpacks in class and may not sit with their backpack in their lap or on their desk top. Backpacks may not be placed in classroom walkways and isles for student safety. **No backpacks or sling packs are allowed on campus during the final three (3) days of school.**

## **Cafeteria**

For the 25-26 school year, all students are eligible to receive one breakfast and one

lunch at no cost to families. The cafeteria is opened each school day at designated times for students who wish to have breakfast and/or lunch. Breakfast is served between 6:30 and 6:55 a.m. The cafeteria will remain open for students arriving at school with a late bus pass from the front office. On-time students who are dropped off for breakfast will enter the campus through the gates by the bus lanes. [Click here for CCSD Food Service menus and more.](#)

**Students are to:**

- Walk safely to and from the breakfast/lunch area.
- Keep the lunch area clutter free. All books and materials must be placed under the chairs or outside lunch tables.
- Keep lunch lines straight to give more passing room to those coming out of the line with food.
- Stand in line in an orderly manner without giving cuts, saving places for others, or horseplaying in the lines.
- Eat and drink only in the designated areas. Food and drinks, with the exception of water, are not allowed in the hallways or classrooms at anytime without permission from an adult.
- Clean up their eating area, which includes the table and floor, as soon as they are finished eating.
- Direct questions and concerns regarding the cafeteria to the food service manager
- Go directly to the designated area when properly dismissed.
- Students are not allowed in the halls, or theaters during lunch.
  - Las Vegas Academy is a Closed Campus. Students are not allowed to go home for lunch or leave campus. Students leaving campus will be considered truant and in violation of the closed-campus policy.
  - Lower Campus/conservatory classrooms, dance studios, practice rooms and theaters are closed during Lunch and Learn on Monday.
  - Tuesday through Friday, lower campus including dance studios, conservatory classrooms, practice rooms open during the second half of Lunch at 10:28 a.m.
  - Theaters are closed during lunch.
  - Food deliveries are not allowed.
- Students behaving inappropriately will be subject to disciplinary action.
- Students MAY NOT VISIT the vending machines during instructional time.

# **Cell Phones, Cellular Watches, and Earbuds/Headphones**

Cell phone and cellular watch use is prohibited during instructional time without the teacher's explicit permission. Cell phones must be secured in a classroom device holder as instructed by the administration or instructor. Students may use their cell phones before school, during class transition time, at lunch, and after school. School employees may confiscate any phone used by students without the teacher's permission during class time/instructional time. This includes going to the restroom, visiting an office, or anytime except listed above in bold. If a student has an emergency, they should talk to a teacher, counselor, administrator, or other school staff member. Students may not use personal mobile devices during class time for any reason unless a medical condition has been properly documented and communicated through the LVA Health Office. The only exception lies within administrative discretion, on a case-by-case basis. The [LVA Cell Phone Policy](#) can also be found on our website.

The first time a cell phone or cellular watch is confiscated, the student may pick it up from the Student Success Center at the end of the day. The second time, the cell phone or cellular watch must be retrieved by a parent or guardian. Students demonstrating insubordination and continually violating this policy will be assigned progressive discipline through the Student Success Center in the Main Building, 702- 799-7800 ext. 4500.

## **CELL PHONE PROCEDURES**

All personal devices must be stored securely in the student's assigned classroom device holder. It is advised that the phone be placed in airplane mode or turned off while stored to prevent battery drain.

## **CELLULAR WATCH PROCEDURES**

If a cellular watch is being used, it will be taken. Confiscated cellular watches will be held in the Student Success Center until the end of the day. If a cellular watch is confiscated more than once, parents or guardians are required to pick up the phone or cellular watch with identification. In addition, if a student refuses to give the cellular watch to a staff member when requested there will be additional consequences.

## **PHONE ACCESSORY PROCEDURES**

Use of accessories connected to phones (i.e., earbuds) will also result in confiscation. Refusal to adhere to this school-wide policy will result in progressive discipline. Earbuds/Headphones use is only allowed in a classroom when a teacher has instructed

students to use them. Earbuds/Headphones are **NOT** to be worn around campus, including classrooms, bathrooms, lunchroom, and hallways. If LVA staff see Earbuds/Headphones, they will be taken. Earbuds/Headphones confiscated in violation of these guidelines will be held in the Student Success Center until the end of the day. If Earbuds/Headphones are confiscated more than once, parents or guardians are required to pick up the Earbuds/Headphones with identification. In addition, if a student refuses to give the Earbuds/Headphones to a staff member when requested there will be additional consequences (e.g. privileges revoked, parent conference, etc).

## **SEARCHES**

For the safety, health and well being of all students and staff, students and all students and their possessions [lockers, vehicles, backpacks, electronic devices are subject to a reasonable search by administration and law enforcement while on school grounds at any time. As a condition of possessing a device on campus, the student understands that an administrator and/or law enforcement may conduct a search of the device's content if reasonable suspicion of violating the cell phone use policy exists. Cell phones are subject to search by LVA staff, following regulation [CCSD Regulation 5144](#).

## **EMERGENCY PROCEDURES**

Cell phones must not be used during a school evacuation, lockdown, or drill. During these situations, tell your child NOT to try to contact you by cell phone until given the okay by school staff, thus allowing emergency communication channels to remain open. The District's communication system has the capability of contacting parents/guardians in an emergency. Please be reminded that each school has intercoms and loudspeakers and the classrooms have telephones. Additionally, administrators and safety personnel are prepared with two-way radios and cell phones.

**Las Vegas Academy of the Arts is not responsible for lost or stolen cell phones or other personal or electronic devices.**

## **Chromebooks**

Each Chromebook and charger is assigned to an individual student and the responsibility for the care of the Chromebook solely rests with that student. Students are responsible for bringing the Chromebook fully charged to school every day. Failure to bring their Chromebook or other class materials does not release them from their responsibility for class work. If students repeatedly fail to bring materials to class, including their Chromebook, progressive discipline procedures will be followed.

Chromebook resources:

[LVA HS Chromebook Support Website](#)

[LVA HS 1:1 Chromebook Policies](#)

[CCSD Mobile Device Agreement](#)

[LVA Student Device Responsible Use Expectations](#)

Chromebook Tech Tips:

[Getting Started With Your Chromebook](#)

[Safety and Your Mobile Device](#)

[Student Tech Support](#)

Students must obey general school rules and adhere to [Clark County School District's AUP \(Acceptable Use Policy\)](#) and the [K-12 Student Code of Conduct](#) which states, "Students demonstrate academic honesty and integrity by not cheating, plagiarizing or using information unethically in any way." Plagiarism is a violation of student handbook and classroom policies. Students must comply with trademark and copyright laws and all license agreements. Students must use Chromebooks in a responsible and appropriate manner, adhering to [positive digital citizenship](#).

Students must help the Clark County School District protect its users by contacting any staff member about any security problems encountered. Students must notify an adult if they receive and/or encounter inappropriate digital content. Students must take responsibility for any activity on their computer by monitoring their Chromebook and account. Students must protect their passwords and personal information. Students are responsible for completing all digital coursework assigned, regardless if the Chromebook has been left at home.

If the Chromebook is not working or is damaged, the student must report the problem immediately to site tech in the main office. If the Chromebook is lost or stolen at school, the student must report the loss immediately to a staff member or Site Tech in the main office. If the Chromebook is lost or stolen outside of school, the student must report the loss immediately to the police and obtain a police report. Students are responsible for maintaining a working Chromebook at all times and shall use care to ensure that the Chromebook is not damaged.

Clark County School District reserves the right to charge the student or parent up to the full cost for repair or replacement when damage/loss occurs due to negligence as determined by administration and/or civil authorities. Students will be held responsible for any and all damage to their Chromebook including, but not limited to: broken screens, cracked plastic pieces, lost cords, missing keys, broken trackpad, inoperable device, etc.

Please be aware of the following:

- For any accidental damage, there may be an administrative fee per incident to cover any repairs, replacements, or processing/maintenance required.
- For intentional damage, fees or fines may be assessed in accordance with the [Mobile Device Agreement](#) and [Mobile Device Cost Table](#).
- Students who report a lost device will be charged the full replacement cost of the device.

Questions regarding Chromebooks and technology concerns may be send to Richard Strange at [stranr@nv.ccsd.net](mailto:stranr@nv.ccsd.net), or Josh Hager at [hagerjg@nv.ccsd.net](mailto:hagerjg@nv.ccsd.net).

### **COMPUTER USE**

CCSD's computer Acceptable Use Policy (AUP) states that only licensed software approved and installed on CCSD computers may be used. With Instructor approval, student-owned USB drives may be used. Students are expected to use equipment, hardware, software, network, technology, and the Internet at LVA appropriately and responsibly.

- Each student is responsible for being familiar with the information in the [Acceptable Use Policy](#) and is required to have a completed Network Access Form on file at the school.
- Actions by students that result in damage, alteration, or interference with any of the above, violation of copyrights, or accessing inappropriate and non-classroom-related material from any source will result in disciplinary action.
- All computer use must be teacher-approved. All internet use must be teacher-approved.
- Students using personal electronic devices on school grounds are subject to the same rules and regulations as outlined in the CCSD Acceptable Use Policy.
- Students must arrive at school with their devices charged and ready to work. The school does not have devices to loan or extra chargers.
- Students are required to contact LVA's Site-Based Technician if their device is broken or needs repairs. Mr. Strange can be reached at ext. 4015.

### **COMPUTER MISCONDUCT**

Any authorized, unacceptable, or inappropriate use of computer activities, computer access, computer software, or any computer equipment; and/or any

activity that affects or disrupts the school's or the district's computer hardware, software, or computer systems (local area network and/or mainframe) will result in a discipline referral. Disciplinary action may include termination of computer use, network, and internet, an RPC, suspension, monetary reimbursement to correct or repair the problem, referral to legal authorities, non-readmission to LVA, referral to behavior programs, and/or recommendation for expulsion.

## Closed Campus

LVA is a closed campus. Once a student arrives on campus, they must remain on campus until the end of their school day. Students are required to remain on campus for lunch. Any student needing to leave campus during the school day must have parental permission and check out through the Student Success Center to receive a passport slip from the school. Parents picking up their student(s) must present a valid picture ID and sign the student out at the Student Success Center, Counseling Office, Activities Office, or Health Office. Campus parking lots are included in the designation of LVA as a "closed campus."

## Communication

An integral part of school communication is the **LVA Weekly Update**, sent to all students and parents/guardians each weekend. The update contains important information related to the school, including notices requiring action by students, parents, and guardians. Students, parents, and guardians are responsible for reading and understanding all information sent from the school regarding the LVA expectations and experiences. To send information and accolades or for questions about the Weekly Update, contact LVA Communications Director, Susan Thornton at [thorns@nv.ccsd.net](mailto:thorns@nv.ccsd.net) or ext. 4207.

**It is the responsibility of the parent or guardian to ensure the correct email address, home address, and phone numbers are on file in Infinite Campus.**

**Messages are sent from the school to the listed contact information.** Please contact the Registrar at extension 4065 to report any changes to your address, phone number, or incorrect information.

Parents and guardians are encouraged to communicate with teachers through



the email address provided in each teacher's course expectations, posted on [lasvegasacademy.net](http://lasvegasacademy.net), or by calling the school and leaving a message. When questions or concerns arise, parents are encouraged to contact the teacher directly before contacting an administrator. Please remember that teachers are not able to take calls during school hours as their attention is on instruction and student supervision.

[Parent Communication Resource Infographic](#)

## **DAILY ANNOUNCEMENTS**

The "Daily Announcements" are read to students during the second class each day and posted on the LVA website under [News and Accolades](#).

Announcements include updates to bell schedules, student activities, club meetings, senior information, performances, and administrative and counseling information. Students must listen to the announcements daily for the most up-to-date information. During the first quarter, these announcements will transition to broadcast announcements that will be available online. **Students are responsible for listening to or reading the daily announcements and completing any required actions by the deadlines announced.** The announcements are not read on the PA system on testing days. Students are responsible for going online to view the announcements.

## **PARENT CONFERENCES**

Parents are encouraged to communicate with teachers through telephone and email at any time to discuss specific concerns or issues. The best way to resolve a concern is to contact the teacher before setting an appointment or contacting the administration. At the request of students, parents, counselors, administrators, and teachers, parent conferences are held to discuss student progress or concerns about a particular class or situation. The counselors' secretary schedules parent conferences. Contact the counseling office at 702-799-7800, ext. 4300. Teachers must be notified no less than 24 hours in advance by the counseling office. When requesting a meeting, parents should inform the school of specific concerns or additional information.

## **PARENT CONTACT BY PHONE PARENTLINK (AUTO-DIALER)**

Communication of school events, performances, and activities is updated weekly and sent on Fridays and other special announcements to parents and students through the Parentlink auto-dialer system. Parents are also updated on testing days and other important information disseminated to students. For this reason, parents must report to the school's Registrar of any phone number and

address changes. Parents and students are responsible for taking required action and meeting deadlines communicated through Parentlink messages.

### **OTHER COMMUNICATION METHODS**

LVA faculty and staff may communicate with students and parents through other CCSD approved methods:

- Remind - This approved program is used to communicate with students during the school year and when traveling
- Infinite Campus
- CCSD email - Students are required to use their CCSD email when communicating with any CCSD employee, faculty, staff or administrator.

## **Counseling Office**

The LVA Counseling Office is for the benefit of every student in the school. Counselors are available to assist students in their educational planning, proper selection of classes, schedule changes, interpretation of test scores, career information, home, school, and social concerns, or any questions the student may feel they would like to discuss. Students are assigned a guidance counselor according to conservatory or major. However, students are free to consult any counselor or available social worker about concerns. Students may make appointments to see their counselor by contacting the counselor's secretary in the Counseling Office on the middle floor of the main building. Parents may schedule appointments by calling the Counseling Office at 799-7800 ext. 4300.

### **CLASS SCHEDULES**

Parents and students are expected to understand LVA's commitment to providing a rigorous and challenging curriculum. Student placement in classes is based on the following factors:

Teacher recommendation

- Previous grades in similar courses or prerequisites
- Parental guidance
- Student interest
- Relevant MAP assessment scores

### **Other Course Scheduling Factors**

Every effort is made to appropriately place students in challenging courses that align with their demonstrated ability. Students are not placed in courses below

their ability levels. Students are scheduled into their selected classes, unless those classes are filled or canceled. The courses chosen during the spring pre-registration process are the courses students must attend throughout the 2025-2026 school year.

## **GUIDANCE**

Each student will meet with their Guidance Instructor (Mentor Teacher) during designated guidance periods. Students have the opportunity to discuss academic concerns with the Guidance Instructor. During guidance, students will be given important information on being successful in high school, college planning, ACT and SAT testing, and other valuable resources preparing students for careers and college.

## **ONLINE REGISTRATION**

Parents must complete the "OLR" Online Registration through Infinite Campus. Up-to-date information is vital for communication and in the event of an emergency. [CCSD Online Registration](#) can be accessed at the link.

## **SCHEDULE CHANGE POLICY**

Teacher and support staff are hired and assigned based on student course selections. Since advanced planning and guidance are provided for each student before registration, schedule changes **will not be made after registration**. Students are expected to remain in yearlong courses for the entire school year. Class changes will not be granted to accommodate a student's request for a specific instructor. Due to the State of Nevada Department of Education Guidelines, no student may change a class and receive credit after the third week of the semester. Any class drops at this point will result in an "F" on the transcript. Requests for schedule changes are considered only during the first three weeks of the semester and are granted only for the following reasons:

- Graduation requirement fulfillment
- Misplacement in an academic area according to test scores and ability
- Successful completion of summer school coursework
- Class leveling, overcrowded classes

Due to fluctuations in enrollment and staff changes, the administration may balance course sections by transferring students from one section to another. Every effort will be made to ensure a smooth transition for students. Students have the right to petition for a course for which they do not meet a course's recommended achievement range. If approved, students must remain in petitioned courses for the entire year.

## Dress Code

The LVA administration encourages students and parents to be familiar with and comply with the official [CCSD Dress and Appearance regulation 5131](#). Below are CCSD Dress & Appearance Regulations as interpreted by LVA students and faculty to meet the needs of Las Vegas Academy of the Arts students.

Students will be referred immediately to the Student Success Center for non-compliance with any of the following:

1. Hats and other headwear must allow the face to be visible and not interfere with the line of sight of any student or staff. In the classroom, hoodies and caps must allow the student's face and ears to be visible to staff.
  2. Clothing with text or imagery that states, implies, or depicts hate targeting groups based on race, ethnicity, gender, sexual orientation, gender identity or religious identity is not permitted.
  3. Clothing may not depict pornography, nudity, sexual content, use of alcohol, tobacco, marijuana, other controlled substances, or gang identifiers.
  4. Clothing/Jewelry must not threaten the health or safety of any student or staff.
  5. Shirts/tops must be full length (no crop tops or tube tops); strapless is not permitted. Low-cut collars are not allowed. Low-cut is defined as the shirt/top going across from the bottom of one armpit to the other. Therefore, "muscle" tank tops, shirts that hang lower than the bottom of the armpit, and shirts/tops with collars that drop below armpit level are not permitted.
  6. Pants/shorts must fully cover the buttocks, whether sitting, squatting, bending, or walking.
  7. Fabric covering all undergarments and private areas must be opaque.
  8. Shoes must have soles. House slippers/slides and shoes with wheels are not permitted.
  9. Mandatory student ID badge.
- **The school administration shall have the right to designate which types of dress, fashion, fads, or appearance disrupt or detract from the educational program and may be a potential safety hazard.**
  - **The school administration shall retain the authority to grant exceptions for spirit days, special event dress days, and school-wide free dress days.**

**For safety purposes students will be required to wear school ID cards everyday This**

**include while riding CCSD bus transportation.**

Consequences:

- 1st infraction: Change of attire and verbal warning
- 2nd infraction: Change of attire and parent contact
- 3rd infraction: Change of attire and parent contact - warning of insubordination
- 4th infraction: Change of attire, insubordination, and detention
- 5th infraction: Change of attire, insubordination, two detentions, ineligibility, and probation
- 6th infraction: Change of attire, in-house assignment next tier probation, and placed on non-return list for habitual disregard of school rules

\*School ID badge must always be prominently displayed around the neck or attached to a front belt loop and is considered Insubordination if refusing to wear it. Please see the Progressive Discipline for IDs.

For additional information, please see [Clark County School District Regulation 5131 on Dress Code](#).

## **IDENTIFICATION BADGES/ID CARDS**

Beginning on school picture days in August, it is mandatory that all students wear their current identification badge during instructional hours/school day. The card must be on a lanyard around the student's neck and visible at all times. They may not be attached to backpacks or other bags, in the student's pocket, or attached to belt loops.

The instructional day is defined as when the student arrives on campus to the time they depart campus on a school day. The school day may include after school events, rehearsals, practice, work sessions, or weekend events supervised by CCSD employees. Students will not be expected to wear their IDs at school dances. However, all LVA students must present their ID to enter any school-sponsored dance or event. Guests accompanying LVA students to dances must present their school ID or legal ID before entering.

Additionally, school staff may require students to wear identification badges for special events and work or rehearsal hours. Teachers will determine if students may remove badges for physical education, performances, or other safety reasons during instructional hours. [Please view guidance for LVA Student ID Badges here.](#)

## **Emergency Procedures**

Emergency drills are conducted on a monthly basis. During all drills visitors to campus will not be allowed to enter the campus. If on campus, visitors will be asked to follow instructions of the staff and participate cooperatively in the drill. If an actual emergency arises, parents/guardians are asked to cooperate with the school administration to ensure the safety of all students and personnel. The practices of these drills are essential to the safety of all and must be taken seriously by students, staff, and parents.

### **Hold**

The hold protocol allows school administration to stop movement in their school to deal with an issue and not involve police.

### **Secure**

Secure occurs when a threat is outside the school or in the community. Secure is a protocol that requires all staff and students to remain inside a locked classroom or office. During a Secure all exterior doors and classroom doors are locked. Staff and student learning will continue as normal. The Secure protocol outlines steps to be taken to be taken to protect staff and students from injury or death during an incident

### **Lockdown**

Lockdown is a response to an emergency situation within the building, or on school grounds. The lockdown protocol requires that all staff and students retreat to a safe location within the school building, behind a locked door. The lockdown procedures outline steps to be taken to protect staff, students and visitors from injury or death during an incident. This protocol may require immediate, evasive action on the part of staff and students to rapidly enhance the level of security in the building.

### **Shelter**

The Shelter procedure occurs when there has been a chemical, biological, or radiological incident outside but in proximity to the school. This procedure is used when there is not adequate time to evacuate the building to a safe location before dangerous contaminants reach the school.

### **Evacuate**

The evacuation procedure outlines steps to be taken to protect staff and students from injury or death when there is a threat in or near the facility and it is safer for students to move away from the building rather than remaining.

## **Bank, Fines, and Fees**

Students may incur fees throughout the year (class fees, damaged library books, Chromebook repairs, ID replacement, etc). All fees must be paid in person or online, LVA's banker is located in the Main Building. The bank is open for business during posted hours. The banker takes care of all school fees, fines, and student funds. All student fines must be paid each year before registration for the following year. Students with unpaid fines will not be permitted to purchase dance tickets before the fines are paid. Seniors with unpaid fines by the deadline assigned their senior year will be prohibited from participating in senior activities or commencement ceremonies. Any senior who does not pay his/her fine(s) by the established deadline will not be allowed to participate in the graduation ceremony.

Many fees and fines can be paid for through the online student store at [lasvegasacademy.net](http://lasvegasacademy.net).

Please be aware that any fees paid online will incur a processing fee. All fees are subject to change due to unforeseen credit card fee increases/charges.

## **FUNDRAISING**

Students may not sell any item on campus to raise money for personal use or sell any item for a club/organization that has not been approved. Students selling non-approved items and/or items not intended for an LVA/CCSD- sponsored fundraiser on campus will be subject to disciplinary action. All fundraisers must be approved through the Activities Office. Students who accept merchandise to sell as part of an LVA fundraiser must turn in all money by the deadline set by the teacher/advisor. Failure to turn in funds or return merchandise by the deadline will result in a referral to the Student Success Center.

## **Food and Drink**

Food, candy, or drinks, with the expectation of water, are not allowed in the hallways or classrooms without specific permission from an instructor. There is no food or drinks allowed in any theaters at any time. Food should be consumed in designated areas only. Students may obtain free breakfast and lunch from the cafeteria, or purchase food from the student store or snack shack. Students may also bring a lunch from home. All trash must be disposed of in trash cans. Students who fail to clean up after themselves may be subject to disciplinary action. Guidelines for storing water bottles will be at the discretion of the classroom teacher. Gum chewing is not permitted at any time. Students are not allowed to sell food, snacks, candy, etc unless they are part of an approved

school group and the proper fundraiser paperwork has been completed and approved by the LVA administration.

## **Gifts/Surprises/Deliveries**

### **DELIVERY SERVICES**

For safety, students are not permitted to receive any third-party deliveries of any kind. Neither students nor parents/guardians may order food to be delivered to the student(s) for lunch. LVA does not have the resources or ability to verify the safety of the delivery. Delivery of food, gifts, balloons, flowers, and other non-instructional items takes away from the school's ability to focus on instruction. Parents/guardians needing to deliver forgotten lunch or any other conservatory item (dance shoes, costumes, or instruments) or academic work may check in at the front desk to make arrangements. Students may not meet parents for delivery of items at any location other than the front desk before school or during lunch.

## **Grading**

### **Overview**

A collective mindset is essential to ensure students' grades are accurate, meaningful, and consistent. This mindset is focused on the following principles:

- A. Grading practices will be equitable and supportive of student learning.
- B. Grades will be based on evidence aligned to the Nevada Academic Content Standards/Nevada Academic Content Standard Connectors (NVACS/NVACS Connectors) and District curriculum.
- C. Grades will be a measure of achievement of the NVACS/NVACS Connectors and District curriculum, thus eliminating behaviors from grades.
- D. Students will have reassessment opportunities to demonstrate proficiency after new learning has occurred.

### **Grading Scale**

Grades shall not be influenced by behavior or other nonacademic measures (e.g., late or missing assignments, attendance, participation, responsibility).

<b>A =</b>	<b>90% - 100%</b>	<b>Excellent</b>
<b>B =</b>	<b>80% - 89%</b>	<b>Above Average</b>
<b>C =</b>	<b>70% - 79%</b>	<b>Average</b>



<b>D =</b>	<b>60 - 69%</b>	<b>Below Average</b>
<b>F =</b>	<b>50 - 59%</b>	<b>Emergent</b>

### **Grade Weighting Categories:**

#### **A. Quarter Grades will be based **80% on Summative Assessment** and **20% on Formative Assessment****

##### **a. Formative: Assessment for Learning**

- i. Used by educators and students during instruction to provide actionable feedback and inform ongoing teaching and learning strategies.
- ii. Low stakes; carries little to no weight in the Grade Book.
- iii. Includes informal classroom-based assessments (e.g., exit tickets, classwork, quizzes, observations, checklists).
- iv. No reassessments allowed
- v. Late work allowed (see Submission Process)

##### **b. Summative: Assessment of Learning**

- i. Used to measure mastery of standards after learning has occurred.
- ii. High stakes; the majority of the student's grade is based on summative evidence.
- iii. Includes formal classroom-based assessments (e.g., unit tests, projects, presentations, performance tasks, semester exams).
- iv. All formative assignments must be submitted before re-taking the summative assessment (see Reassessment Process)

#### **B. A minimum of three (3) formative and three (3) summative assessments shall be recorded for each quarter grading period.**

#### **C. Semester Grades will be based on quarter grades and semester exams.**

- a. Quarter 1/3 40%
- b. Quarter 2/4 40%
- c. Semester Exam 20%

Semester exam scores below a 50% will be adjusted to the minimum score on the District grading scale (e.g., if a student earns a 32% on the semester exam, the score is adjusted to 50%).

- D.** Teachers will score and communicate student progress on individual assignments toward mastery of the standards. The equitable grading scale will be applied at the end of each quarter (e.g., an assignment score less than 50% may be in the grade book; however, at the quarter if the grade to be posted is less than 50%, it must be overwritten to a 50%).
- E.** As indicated in Regulation 5121, dual enrollment courses utilize the grading scale and policies aligned with the partnering Nevada System of Higher Education institution school, department, and/or division.

### **Late Work Submission Process**

Students will communicate with their teachers and explain why assigned work is late.

#### **Note:**

- A. The mark "M" in Infinite Campus will be used to document an assessment that hasn't been submitted by the deadline and will be calculated as a 0% due to *no evidence*.
  - a. Once late work has been submitted, the "M" will be replaced with a score reflecting the student's academic performance level.
  - b. The deadline to submit late work is two days before the make-up reassessment date decided by the teacher.
- B. Teachers may provide students the resources to complete late work (e.g., a copy of the classwork, rubric, related resource material) during assigned lunch detention.
- C. A student who disregards assigned lunch detention will be assigned mandatory after-school detention by the Character & Compliance Office (even if the missing work was subsequently turned in).
- D. Regularly, educators will generate a Late and Missing Assignments report within Infinite Campus to identify students with incomplete work and send it to parents.
  - a. Students who chronically submit late work should be identified to receive supplemental academic and/or behavioral interventions aligned to a school's Multi-Tiered System of Support (MTSS) framework.

### **Summative Reassessment Submission Process**

To best serve our students, it is important to understand the areas in which our students need support. Teachers have the discretion to require Students to submit an online Google form in order to request to retake a summative assessment ([LVA Reassessment Reflection Form](#)).

#### **Note:**

- A. Requests should be submitted within two (2) school days from the "passback" date.
- B. Teachers will provide/require additional studying, assignments, or instruction to prepare for the reassessment and will be available to assist students during office hours or by appointment. In order to qualify for reassessment of summative tests/projects/performances, students will complete any missing formative assignments for the unit.
- C. An alternate or abbreviated assessment at the same rigor can be administered to elicit evidence of new learning. Various assessment methods should be considered (e.g., performance assessment, personal communication, selected response, and/or written response).

- D. **Each summative assessment will be administered twice. After the first assessment's results are passed back and reviewed with students, the teacher will share the reassessment date as determined by the teacher. After the reassessment date, any incomplete summative assessments will be scored as a zero in the gradebook.**
- E. Students will **receive the highest score** of the two assessments.
- F. **All assessment opportunities will conclude no later than one week before the end of the quarter.** The teacher will roll the grade into the following term if they cannot allow a student the full week after the "passback."
- G. Semester Exams are not eligible for retakes.
- H. **Given an extenuating circumstance, a teacher, student, or parent may refer the student to the Multi-Tiered Systems of Support (MTSS) Committee for evaluation and possible extended wraparound services and/or temporary modification to these guidelines.**

## **HOMEWORK**

- A. Homework expectations are in accordance with Policy 6143 and Regulation 6143.
- B. Homework is given at the discretion of each teacher and will be an extension of learning or additional practice.

## **REPORTING BEHAVIORS**

- A. Academic grades will not include learner behaviors/work habits (e.g., homework completion, attendance, late or missing assignments, participation, responsibility).
- B. Learner behaviors/habits of work will be measured using the school-based behavior rubric.
  - a. Behavior and other nonacademic measures will be reported separately in the Citizenship section (no weight) of Infinite Campus.
  - b. Regularly (e.g., weekly), educators will identify students who need additional behavioral support aligned to the school's MTSS framework.

## **Other References**

- A. [2025-2026 Las Vegas Academy Citizenship Rubric](#)
- B. [LVA School-Wide Systems of Support - Grading](#)
- C. [Academic Lunch & Learn flier](#)

## **ACADEMIC DISHONESTY**

Students are required to demonstrate mastery and skills without relying on others. Unless informed by a teacher that an assignment is collaborative, students must complete their own work. The Academic Honesty Policy and resulting

expectations for students are guided by the core values of the LVA Way. Academic dishonesty includes, but is not limited to, cheating on summative assessments, plagiarism, and collusion. Cheat includes (but is not limited to) the following actions:

- Cheating on a summative assessment includes copying from another student's test paper, or allowing another student to copy answers from said assessment.
- Using material during a test or summative assessment that is not authorized by the individual proctoring the exam.
- Collaborating with another student without specific authorization.
- Knowing, using, buying, selling, stealing, transporting, or soliciting in whole or in part the contents of an exam or summative assessment before it is officially administered.
- Substituting for another student or permitting another student to claim work as their own.

**In terms of Artificial Intelligence (AI) and plagiarism, LVA defines plagiarism as the act of representing the work of another, human or AI, as one's work without giving appropriate credit. There is no distinction as to which AI program is used.**

Students referred to the Student Success Center for academic dishonesty will be placed on behavioral probation for the remainder of the school year. Students will also receive a "U" in citizenship for the class in which the dishonesty occurred.

**Students referred to the Student Success Center for academic dishonesty will be placed on behavioral probation for the remainder of the school year. Students will also receive a "U" in citizenship in the class in which the dishonesty occurred. Please see the citizenship rubric to understand the consequences of a "U" in citizenship.**

## **ACADEMIC LUNCH and LEARN**

Teachers may assign mandatory Lunch and Learn to students with missing work. Students assigned Lunch and Learn will be required to go to their teacher's office hours to work on any missing assignments for thirty minutes during lunchtime.

**Students will still have thirty minutes to eat lunch as CCSD regulations require.**

- Monday: **NO Lunch and Learn.** Lower campus, conservatory, and theater classrooms are closed.
- Tuesday : English
- Wednesday: Social Studies and PE/Health or Careers
- Thursday: Mathematics
- Friday: Science

For assistance in World Language courses, please communicate directly with the teacher.

### **ACADEMIC PROBATION**

Students not maintaining an overall semester 2.0 GPA, including a 2.0 GPA in their major/conservatory classes, will be placed on academic probation. Individual counselors will schedule a meeting with the student and parent/guardian to develop a written academic improvement plan. Students must bring their semester GPA up to 2.0 and their Major GPA to 2.0 by the end of the academic year to remain at LVA.

### **AWARDS AND RECOGNITION**

LVA students are rewarded for academic excellence, good attendance, and positive citizenship. A variety of recognition programs are implemented to acknowledge and reward these students throughout the school year.

### **BEHAVIORAL PROBATION**

Students who fail to comply with established rules and regulations of CCSD and LVA run the risk of being placed on Behavioral Probation. Citizenship grades count. Students placed on behavioral probation require that a conference be conducted and a plan of improvement be developed for a student placed on probation. After a probationary period, the principal decides whether the student will remain at LVA or return to their zoned school. A copy of the citizenship rubric is available below.

### **CITIZENSHIP**

Student behaviors are reported separately from academic progress.

Students receive a citizenship mark (O, S, N, or U) on each report card for each course. Receiving an unsatisfactory grade in citizenship will result in loss of privileges.

\*A referral for a major class disruption may result in an N or U.

**All school-wide expectations are subject to change by LVA administration. Students and parents will be notified of any changes and revisions.**



## 2025-2026 Las Vegas Academy Citizenship Rubric

revised 5.16.25

	<b>Outstanding(4)</b>	<b>Satisfactory(3)</b>	<b>Needs Improvement(2)</b>	<b>Unsatisfactory(1)</b>
<b>Attendance</b>	Student is consistently in attendance and on time. (0-3 absences and/or tardies)	Student attendance and punctuality are acceptable. (4-5 absences and/or tardies)	Student attendance and punctuality are inconsistent. (6-7 absences and/or tardies)	Student is frequently not in attendance and/or tardy. (8+ absences and/or tardies)
<b>Family &amp; Community</b> (Leadership / Teamwork Respect)	Student consistently assists peers and staff. Takes leadership in teamwork. Consistently respects and accepts diversity.	Student assists peers and staff when asked. Participates in teamwork. Usually respects and accepts diversity.	Student displays a lethargic attitude when working in teams. Inconsistently respects and accepts diversity.	Student is unwilling to assist peers and staff when asked. Resists teamwork. Frequently disrespects and devalues diversity.
<b>Character</b> (Class Rules / Tardies)	Student consistently follows directions and classroom rules, takes ownership of work, and always ensures work is an accurate representation of their ability. (0-1 demerit)	Student usually follows directions and classroom rules, usually takes ownership of work and usually ensures work is an accurate representation of their ability. (2-3 demerits)	Student inconsistently follows directions and classroom rules, inconsistently takes ownership of work, and inconsistently ensures work is an accurate representation of their ability. (4-5 demerits)	Student infrequently follows directions and classroom rules, does not ensure ownership of work, does not ensure that work is an accurate representation of their ability. (6+ demerits)
<b>Positive Attitude</b> (Engagement / Re-directs / Chromebooks)	Student enthusiastically comes prepared to class, willing and ready to learn. Actively and respectfully participates in class and is on task. (0-1 redirects)	Student usually comes prepared to class, willing and ready to learn. Usually is an active and respectful participant in class and on task. (2-3 redirects)	Student lacks motivation and is often not prepared for class. Inconsistently engaged and is occasionally disrespectful in class. (4-5 redirects)	Student has a negative attitude towards educational pursuit. Not prepared for class. Frequently unengaged and too often disrespectful. (6+ redirects)
<b>Achievement</b> (Late / Missing Assignments)	Student consistently takes an active role in their education. Student consistently submits work on time. (0-1 late/missing assignments)	Student usually takes an active role in their education. Student usually submits work on time. (2-3 late/missing assignments)	Student inconsistently takes an active role in their education. Student inconsistently submits work on time. (4-5 late/missing assignments)	Student insufficiently takes an active role in their education. Student rarely submits work on time. (6+ late/missing assignments)

O = 19-20 points

S = 14-18 points

N = 9-13 points

U = 5-8 points

\*A student with an unsatisfactory rating in **any** of the five domains will not receive a mark higher than "needs improvement.

\*\*Cheating/plagiarism will automatically result in an unsatisfactory citizenship mark. Students will be placed on behavioral probation for the remainder of the school year.

\*\*\*A student who fails to serve two assigned ELT detentions within a single quarter will receive an automatic unsatisfactory mark in citizenship.

\*\*\*\*The teacher will communicate with the student's parent/guardian before assigning an "unsatisfactory" mark.

### COMPLETION OF CLASSWORK

Students must complete their classwork to be successful in school. Completing classwork increases self-worth and accomplishment, while also improving the student-teacher relationship and decreasing negativity and failure. Holidays and weekends should ordinarily be free for outside activities. However, extended projects may require students to work outside of school hours, including weekends, if they are not started on time. The student should always understand the purpose of the assignment and be confident about what to do. Students who miss class are responsible for checking Canvas and communicating directly with their teachers about missed work and instruction.

### COMMUNICATION

Parents and guardians are encouraged to communicate with teachers through the email address provided in each teacher's course expectations, posted on

lasvegasacademy.net, or by calling the school and leaving a message.

## **ELIGIBILITY**

Maintaining eligibility is the responsibility of the student, and the knowledge of a student's status is the responsibility of both the student and parent/guardian. LVA's goal is to prepare students for college and careers. Ineligible students cannot participate in field trips, competitions, out-of-district travel, and extracurricular events. Students may become ineligible due to failing grades, poor citizenship, discipline issues, and outstanding fines. Outstanding fines will prevent a senior from walking with their class at the graduation ceremonies, and failing grades will prevent a student from earning a diploma. See the [Complete LVA Ineligibility Guidelines](#) at the link.

## **EXTENDED LEARNING TIME (ELT)**

Students with missing work or who require extended time to complete missing assignments or missed assessments may be assigned Extended Learning Time (ELT) at teacher discretion. Students will be notified of an ELT assignment no less than 24 hours in advance. ELT takes place after school, Tuesday through Friday, from 2:15 p.m.-3:45 p.m. Students who do not report to their assigned ELT will be referred to the Student Success Center. A student who fails to serve two (2) or more ELT detentions within a single quarter will receive an automative unsatisfactory (U) mark on citizenship in the associated class.

STUDENT AGREEMENT: I have been assigned ELT on the date indicated above, and I must be in the cafeteria from 2:15 p.m. to 3:45 p.m. to fulfill this obligation. Late arrivals will not be admitted. Failure to attend this mandatory ELT intervention will result in progressive disciplinary action through the Student Success Center. I will work productively on my missing or incomplete assignments and/or reassessments, which means bringing all necessary materials and actively working towards completing the missing work. If I am unable to attend my scheduled ELT for any reason, I will notify my teacher by email at least 24 hours before the scheduled time.

## **EXTRA CREDIT**

Grades should reflect mastery of standards. Grades are not a reflection of behavior or extra credit. Therefore, extra credit and behavior are not part of academic grades.

## **MAKE-UP WORK**

Teachers shall provide an opportunity for a student to make-up missed work due to any absence. Students shall be accountable for the work.



After any absence, a secondary student is required to initiate contact with the teacher(s) to obtain appropriate make-up work within three school days immediately following the absence. Once contact has been made with the teacher(s), specific make-up work must be completed and returned to the teacher(s) within a reasonable length of time, to be determined by the teacher and communicated to the student/parent or legal guardian.

Make-up work should be provided to students promptly once the teacher is contacted. The work must be returned to the teacher(s) by the specified due date if it is to be acknowledged. Students shall be allowed a **minimum** of three (3) days to complete the work.

**Please ensure when make-up work is requested from the office (if not available digitally and/or in Canvas) it is returned by the date and time given on the request.**

## **ONLINE ACCESS TO GRADES**

Clark County School District and LVA are proud to provide families with the ability to track the progress and attendance of their student(s) through Infinite Campus. This system, Campus Portal (Infinite Campus), will provide detailed, real-time information, including: demographics, schedules, assignments, assessment scores, calendars, grades, attendance, graduation progress, academic planner, reports, and district and school notices. Online instructions and passwords are available through the Student Success Center and Counseling Office upon parent request and may be utilized at any time.

Parents can follow their child's weekly progress in all classes through Infinite Campus. For more information, please visit:

<https://ccsd.net/parents/infinite-campus-choice.php>

## **REPORT CARDS/PROGRESS REPORTS**

Student progress is communicated through the use of mid-quarter progress reports, quarterly report cards, and parent/teacher conferences (as deemed necessary). All of these updates are available on Infinite Campus, and posting dates for progress, quarter, and semester grades will be communicated through the LVA Weekly Update.

## **ROUNDING**

Rounding will occur at the end of each quarter and semester. The final quarter and semester grades will only be rounded up when the final percentage is .5 or



greater (e.g., 59.5, 69.5, 79.5, 89.5).

### **TEXTBOOKS**

Textbooks are provided to students but remain the school's property. Students will be charged a fine for lost or damaged materials or books. Payments are made at the school bank or the student's account at the webstore.

## **Hallway Passes**

Students who must leave one area of the campus and travel to another during class time are required to sign out when they leave the classroom and sign in when they return to the classroom. Students will wear a hallway pass. The pass will be on a lanyard and must be worn on the student's neck the entire time they are out of the classroom, to and from the destination. Detours to other rooms, wandering, and loitering is not acceptable. Progressive discipline will apply for students that do not follow school hallway procedures. Passes will not be given within the first ten (10) minutes or the last ten (10) minutes of a class period, except for emergencies.

## **Health Services**

### **ACCIDENTS AT SCHOOL**

Every accident or injury during school hours or a school-sponsored event must be reported immediately to the adult in charge and the school's Health Aide. First aid is administered at school in case of minor injuries. When necessary, the Health Office will contact parents to discuss further arrangements. School personnel may contact emergency medical personnel, depending on the severity of the injury or situation.

### **HEALTH OFFICE**

Any student who becomes ill must obtain a pass from their teacher to report to the Health Office. In the event of illness, the Health Office does not stock or dispense any form of medication for student use. School personnel may not dispense prescription or nonprescription over-the-counter medication (i.e. aspirin). If a prescription medication is needed during school hours and the parent/guardian desires medication to be kept in the office, the student must submit a medication legal release form to the First Aid Safety Assistant with the medicine. All controlled drugs require a medication legal release form and shall

be administered through the health office. Medication legal release forms may be obtained through the Health Office.

Students leaving campus for a medical reason, including appointments, must be signed out. **For SAFETY AND SECURITY purposes, students must be signed out through the Health Office, Student Success Office, or Counseling Office only.**

Please see the School Health Assistant (SHA) or the school nurse for specific information. State law does not allow school health personnel to diagnose illness or injury. Parents should check with their family physician if they have a question about their child's health.

State law does not allow school health personnel to diagnose illness or injury. It is imperative that current home and emergency phone numbers be on file at the school at all times. Any changes should be reported to the registrar immediately.

## Insurance

Pursuant to CCSD Regulation 5154, the school district must supply information regarding the availability of [student accident insurance](#). Please remember, this is not a school district sponsored program. We are allowing the distribution of the information for the benefit of the students and parents. While the Clark County School District takes appropriate measures to ensure the safety of students, accidents do occur. The District does not provide accident medical insurance coverage for students. This means that the parent(s) are responsible for any bills from a school related injury to their child.

As a service to parents and their children, information about a variety of affordable programs is being made available through each child's school, and parents are encouraged to obtain such insurance for them, whether as the only insurance, or to help meet deductibles on existing insurance. Parents are reminded that insurance is required for student-athletes and proof of insurance must be presented for eligibility. (A completed application is not considered proof of insurance. A copy of the insurance card showing coverage should be submitted with the athletic packet.) Clark County School District is not a provider of insurance, nor does it sponsor nor endorse any particular student insurance program.

Applications and premium payments must be sent directly to Myers-Stevens and Toohey & Co.(MST) by the parent. Distribution of this information does not constitute an endorsement of this or any particular student insurance plan. The District is not being

compensated in any way for distributing the information, which is being provided for informational purposes only. Any decision whether to purchase insurance must be based upon the parent's own assessment of the risk of injury or illness and the adequacy of the plan to meet their needs in the event of a covered illness or injury.

Brochures and applications are being distributed at the link below. If parents have any questions regarding coverage, enrollment, premium amounts, etc., they can contact Myers-Stevens & Toohey & Co. at 1-800-827-4695.

### **Brochures/Applications**

Enroll now: [Voluntary Student Accident Insurance - Online Enrollment](#)

### **2025-2026**

[Student Insurance Brochure and Application 2025-2026 - English](#)

[Student Insurance Brochure and Application 2025-2026 - Spanish](#)

### **CLAIM FORM**

If you need to file a claim, [click here](#) to be directed to the claim site for Myers, Stevens, & Toohey. A CCSD representative will need to complete the top portion of the form for all incidents occurring at school or during an athletic or other after school activity.

Copies of the current claim form are provided below.

## **Library**

The library is open before school from 6:30 a.m. - 6:55 a.m. The library will also be open during each lunch period. The library will be open during all class periods for students with a pass from their teacher. The library will be open to students after school in the case of parent/guardian pick-ups, late buses, and detention until 3:45 p.m. ONLY. The library closes at 4:00 p.m. Students must be off campus by then, and the school is not liable for parent/guardian pick-ups after 4:00 p.m.

## **Lockers**

All books and personal belongings must be kept neat and orderly. Students using a locker (available upon request) must use a school lock. School locks are the only ones used on Las Vegas Academy lockers. All other locks will be cut off. **DO**

**NOT PUT VALUABLES IN YOUR LOCKER.** The Clark County School District and the Las Vegas Academy are not responsible for any items left in the school lockers. Any person caught tampering with, opening, or removing items from any locker other than their own, without proper authorization will face disciplinary action. School authorities have the right to examine the contents of these lockers for reasons of health, safety, and security without prior notification. In requesting and accepting a locker, students acknowledge that CCSD and LVA retain the legal right to examine the contents of any locker assigned to the student on school grounds whenever appropriate.

## **Loitering at School**

To maintain maximum safety, students are to report to the courtyard or cafeteria as they arrive on campus each day. Students are not to loiter or “hang out” in parking lots, on basketball and tennis courts, at neighboring schools, or on properties adjacent to LVA campus either before or after school. Once students arrive at school, they must remain on campus. Students are also responsible for displaying cooperative behavior at all times while traveling to and from school. During after school activities, students not authorized to be on campus may be cited for trespassing. Students are not to arrive on campus before 6:30 a.m. due to lack of adult supervision, and should not remain on campus after 3:30 p.m. due to lack of adult supervision.

## **Lost and Found**

Lost and found is located in the school cafeteria. All unclaimed personal articles are given to a charitable organization at the end of each semester. Lost jewelry, electronic devices, and other small and/or valuable property reported to the SSC will remain there for pick-up until the end of the year.

## **Nuisance Items**

Items not directly associated with the educational program are not allowed on campus. These items include, but are not limited to, the following: cellular phones (during instructional time), rollerblades, electronic games, balloons, cameras, stuffed animals, skateboards, scooters, and blankets. Students who possess such

items will have them confiscated and may be subject to disciplinary action. The items must be claimed by the parents. At the conclusion of each semester, all unclaimed personal articles are given to a charitable organization. Laser pens represent a potential safety hazard for students and can have serious disciplinary consequences.

## **Passing Periods**

In an effort to maximize instructional time, students have seven (7) minutes between classes. This is enough time to move from one end of the campus to the other when students move efficiently. We ask that students keep their hands to themselves, walk to each class, use appropriate language and volume, use appropriate manners, throw away any garbage in the garbage cans, and show respect to peers and adults when in the hallways. When the bell rings, students are expected to be in their seats. Every effort should be made to be on time for class.

## **Phone Messages**

Good parent/student communication is essential. With busy lives, it is sometimes necessary to send messages to students while in school. However, due to a possible violation of the Family Educational Rights and Privacy Act (FERPA), LVA staff cannot take messages for students over the phone. To serve our parents and students and ensure FERPA compliance, the legal parent or guardian must come to the school and present an ID for a message to be delivered. If there is an emergency, please inform the employee who answers the phone, and an administrator or counselor will speak with you about contacting the student.

## **Promotion and Retention Policy**

[Clark County School District Policy and Regulation 5123](#) – Promotion, Retention, and Demotion of Students – sets the standard for promotion and graduation.

Grade classification for high school students will be determined by years in school, not on credit earned. Students will progress to the next grade level at the end of each

school year.

- A. Students who exceed ten (10) unexcused absences in any course during the semester shall receive a failing semester grade and shall not earn semester credit for that course.
- B. As soon as it becomes evident that a student is in danger of failing one or more subjects, teachers are to inform the designated administrator and parent/guardian. If necessary, a conference should be arranged so that parents/guardians will be adequately notified of the situation in time to take whatever corrective action they deem necessary. Parents/Guardians shall have access to the academic progress of their students, which includes their progress toward earning a high school diploma.
- C. Site-based interventions shall be provided to students identified as being at risk of failing one or more courses and becoming credit deficient.
- D. Students identified as being credit deficient shall be provided opportunities to participate in credit recovery programs at the school site and District-approved programs, such as summer school, after-school programs, distance education, and tutoring.

## Restrooms

Restrooms are to be used for their intended purposes. Loitering in the restrooms is not permitted at any time. Cell phone use in the restrooms is not permitted at any time. Students must leave the restrooms immediately after using them. Restrooms are frequently checked throughout the day for neatness and damage.

## School ID Cards

**For safety purposes, all secondary CCSD students are required to wear a school identification card (ID) everyday.** Students will receive permanent ID cards on Picture Day, August 25-29, 2025. Picture retakes are scheduled for Friday, September 26, 2025.

Student ID badges are mandatory for various school activities and events including daily attendance, exiting classrooms, purchasing items from the student store, attending school functions, and more. For this reason, all students must visibly wear their 25-26 school-issued ID badge on a lanyard around their neck at all times while on

campus. IDs cannot be kept in backpacks, pockets, purses, etc. Additionally, everything must be visible on the ID: photo, barcode, etc. No stickers or defacement of the IDs is allowed.

Lanyards and student ID badges will be checked at the door upon entering campus. An ID station will be set up in the morning to issue new or temporary IDs. It is the student's responsibility to maintain his/her badge.

**All students are provided with their own personal identification card.** At any time, a student may purchase additional identification cards for \$5.00. Payment for additional cards may be given in person to the School Banker. New cards will be printed in the Student Success Center (SCC).

**Students are expected to wear their school identification badge while on campus. Their ID should be on a lanyard around the neck and readily visible.** Failure to wear an identification card will result in the following consequences. Again, students have the option to replace or purchase additional identification cards at any time. Students out of compliance with CCSD's identification mandate will not be admitted to class, and will be sent to the SSC to purchase a new card (see above).

**First Non-Compliance:**

Report to SSC - warning of dress code violation.

If the ID is lost and a new one is needed, a \$5 re-print applies.

If the ID was forgotten at home, ONE temporary sticker will be provided good for that day only. Subsequent violations will be subject to the same progressive discipline as any dress code violation, with the added fee of \$5 for a badge re-print.

**Consequences:**

- 2nd infraction: \$5 re-print and parent contact
- 3rd infraction: \$5 re-print and parent contact - warning of insubordination
- 4th infraction: \$5 re-print, insubordination, and detention
- 5th infraction: \$5 re-print, insubordination, two detentions, ineligibility, and probation
- 6th infraction: \$5 re-print, in-house assignment, next tier probation, and placed on non-return list for habitual disregard of school rules

Cumulative identification badge infractions will reset at the beginning of each new semester.

# School Supplies

**The following general supplies are recommended for every student:**

- 2-inch binder with 10 dividers
- College ruled loose-leaf paper
- Pencils and erasers
- Pencil pouch
- Colored pencils (one pack)
- Multi-colored highlighters (one pack)
- Black, blue, and red ballpoint pens
- Dry erase markers (one pack)
- Wired earbuds for Chromebook use
- **WIRED** computer mouse (recommended for Chromebook use) - NO WIRELESS  
-wireless mice can cause functional issues when they are used in close proximity
- HIGHLY RECOMMENDED - Chromebook carrying case with a shoulder strap

Course-specific recommended supplies will be communicated through each course expectations sheet.

## School Visitors

Parents and Guardians are welcome at LVA with an appointment made in advance. However, no student visitors are allowed in the school during school hours. This restriction includes siblings, cousins, younger children, friends, house guests, former students, etc. All visitors must report to the front desk immediately upon arrival. All visitors entering the campus will be tracked using the Ident-A-Kid system. This includes anyone checking students out of school. Due to the safety and security of teachers, students, and staff, visitors who are not approved/or have not followed the checked-in procedures may be trespassed off the property by CCSD personnel or CCSD Police—Call 702-799-7800 with any visitor questions.

### **DELIVERY SERVICES**

For safety, students are not permitted to receive any third-party deliveries of any kind. Neither students nor parents/guardians may order food to be delivered to the student(s) for lunch. LVA does not have the resources or ability to verify the safety of the delivery. Delivery of food, gifts, balloons, flowers, and other non-instructional items takes away from the school's ability to focus on instruction. Parents/guardians needing to deliver forgotten lunch or any other



conservatory item (dance shoes, costumes, or instruments) or academic work may check in at the front desk to make arrangements.

## **Student Activities, Clubs, Organizations, and Sports**

Students at LVA are encouraged to participate in various clubs and organizations, school assemblies, dances, lunchtime activities, and other activities beyond the classroom. A list of clubs and meeting times is available to students during the first quarter. **The Student Council will host Club Week during the first quarter of the school year.** Most clubs will hold meetings this week, with all students invited to attend. A student must be present during the academic day and fully participate in all classes in order to attend a school-sponsored activity, club, organization, sport, or event.

Remember that while participating in these after-school activities, students are expected to follow the school rules and represent themselves and the school in a positive manner. Students must follow the [CCSD Code of Conduct](#). Additionally, although extracurricular activities are an integral part of school life, care must be taken to ensure that these activities do not take precedence over the core content areas. These activities serve to supplement, enhance, and enrich the actual course of study.

The administration reserves the right to determine the behavioral and academic standards that must be met to participate in extracurricular activities. Additional information will be distributed to students and parents/guardians regarding the clubs/organizations/sports/activities that will be offered at our school.

A Late Bus is available **only** to students who are eligible for transportation and who participate in school-sponsored activities that extend to 3:45 p.m. Students riding the late bus are to conduct themselves in the same manner expected when riding any school bus in the Clark County School District. Students must obtain a late bus pass from their activity advisor or teacher. For additional information on late buses and after-school activities, please refer to the Arrival/Dismissal Procedures section of this handbook.

### **ASSEMBLIES**

Educational and spirit assemblies will be scheduled by the administration. At all times, student behavior should be refined and courteous. Whether guests are present or not, students are personally responsible for the impression made by the school as a whole. Attendance at assemblies is mandatory. Appropriate student

behavior is expected at all assemblies. Unacceptable conduct would include, but is not limited to whistling, uncalled-for clapping, booing, boisterousness, cell phone use, and talking during the program. Students must be seated with their class or group during the assembly. Students, who demonstrate inappropriate conduct during assemblies, may be removed from the assembly, excluded from attending future assemblies, and/or face disciplinary action. A special bell schedule is in effect on assembly days and published by the Activities Office the week of the assembly. **Please note:** Buses depart at the regular time on assembly days.

## **ELIGIBILITY**

It is important that students follow district, school, and classroom rules to maintain eligibility for activities, clubs, field trips, dances and athletics. Activities may not be available to students who have poor academic performance and citizenship marks, have been suspended, or truant. Students who are on a Required Parent Conference (RPC) or a formal suspension on the same date as a concert or other performance activity may not attend. Teacher sponsored field trips may be subject to additional criteria and out-of-state trips will be subject to strict criteria which at a minimum will include grade point average, citizenship, behavior, and administration approval.

## **SCHOOL DANCES**

School dances will be held throughout the school year after school. These dances are for LVA students and a pre-approved guest. Students may be charged admission to scheduled dances. Students will not be permitted to attend a dance unless they have been in attendance at school that day. Dress code still applies. Students must show their current school ID and present their dance ticket (when applicable) to enter. No exceptions. Students must arrive within the first half of the dance determined by the start time; otherwise, the student will be denied entry. Refunds will not be issued. Student eligibility to attend the dances will be based upon students' discipline standing, number of tardies each quarter, and outstanding fees. **Students who have been suspended from school are not allowed to attend school dances.** Parents/Guardians are responsible for picking students up after dances.

## **INTERSCHOLASTIC SPORTS PARTICIPATION**

Students interested in sports are encouraged to participate in tryouts for the sport(s) of their choice at their zoned high school. Dates and times of tryouts may be obtained by contacting the zoned high school. It is the student's responsibility to meet all attendance requirements for participating in sports at zoned schools.

## **SCHOOL SPONSORED FIELD TRIPS AND ACTIVITIES**

Students are reminded that during any event sponsored by the school or in which

the school or its members participate (such as dances, concerts, festivals, field trips, and athletics), they are subject to the same rules and regulations that are in effect during the regular school day. Students will be required to present their school IDs at events. Any student expelled, on RPC, suspended, or enrolled at an alternative behavioral school may not attend or participate in school activities during the duration of the disciplinary procedure and, depending on the infraction, may be kept from participating in events on or off grounds such as field trips, performances, and school dances. Students may also be denied permission to participate in any activity based on their academic grades. The administration reserves the right to determine student eligibility and/or limit access to any school-sponsored event, after-school activities, or trips due to behavioral issues. Payment for school activities will not be reimbursed if a student receives disciplinary action, resulting in their exclusion from a school activity.

### **TRAVEL/FIELD TRIPS**

Students and their parent(s)/guardian(s) must review and complete the travel and field trip packet process by the end of August. The required documents and instructions are included in students' back-to-school information. Detailed instructions are included with the packet. Failure to return the packet will impact the student's ability to participate in travel, performances, and other off-site opportunities. For more information, contact the Activities Office at ext. 4203.

Travel and Field Trips are a privilege, not a right, for students. Ineligible students and those with excessive or serious discipline concerns are prohibited from traveling. All travel expectations of appropriate conduct are in the Travel Contract, included in the Travel Packet. Students are expected to comply with and follow behavior expectations for LVA/CCSD students and are subject to the consequences listed in the [CCSD Code of Conduct document](#). Depending on the severity, students not following conduct rules and CCSD/LVA behavior guidelines while traveling will be subjected to additional consequences, including, but not limited to, being banned from other travel opportunities and rescheduled into a lower-performing group or possible loss of seat/non-return to LVA.

## **Student Behavior Expectations, School Behavior Policies, and District Regulations**

In order to achieve and maintain the school mission and make certain ALL students are receiving the quality education they deserve, the following students behavior

expectations are in place. At LVA, we pride ourselves on displaying the following attributes and behaviors:



## Vision

LVA will be the premier arts school in the nation.

## Mission Statement

Las Vegas Academy promotes an interdisciplinary foundation for lifelong learning by motivating, empowering, and challenging our students to be academic, artistic, and compassionate individuals.

## Core Values: The LVA WAY

- Invest in **FAMILY** and **COMMUNITY**.  
*A SENSE OF BELONGING impacts physical and mental health.*
- Build **CHARACTER**.  
*Uphold INTEGRITY, RESPECT, and HONESTY.*
- Embrace a **POSITIVE ATTITUDE**.  
*Embellish with HUMOR & FUN.*
- **ACHIEVEMENT**: Exceed Mastery.  
*CREATIVITY, PASSION, and DETERMINATION are catalysts.*
- Defend **TRUTH, JUSTICE, and the LVA WAY**.

## Motto

From Excellence to Eminence

## Slogan

Where Dreams Begin



All students are expected to behave appropriately at school and during extracurricular activities, field trips, and performances. The essence of good discipline is respect for authority, respect for others, respect for oneself, and respect for rules. This attitude begins at home and is reinforced at school and applied throughout life. The following school-wide discipline plan has been adopted to guarantee a focused and positive learning environment for all students. The plan is based on the expectation that no student will interfere with the teacher's instruction, or another student's learning, or engage in any behavior that is not in their best interest or the best interest of others.

At LVA, we recognize and appreciate that students conduct themselves positively and constructively. However, it is important that all students carefully

read and become familiar with the rules and consequences so that there are no misunderstandings. Please remember school rules and expectations apply whether students are on campus or at school activities held off campus, as well as on the way to and from home.

When students engage in inappropriate behavior, they will be dealt with fairly and consistently. Students may be subject to a range of disciplinary actions based on the nature of the infraction, the number and types of previous behavior referrals, and the frequency with which the student is referred for disciplinary action. This range includes, but is not limited to, student conferences, detentions, in-house suspensions, required parent conferences, formal suspensions, and referral to an alternative setting, such as a behavioral school. Major behaviors (as defined in the CCSD code of conduct) require the involvement of CCSD police or local law enforcement authorities and may carry additional consequences, separate from those handled by LVA.

**Please note that while the information in this handbook addresses many of the possible acts or behaviors that may affect the mission, process, or function of the school district, it is not intended to be inclusive. The Clark County School District's Behavioral Guidelines booklet contains a complete listing of infractions and consequences. A copy of behavioral guidelines for students is available in the [CCSD Code of Conduct document](#).**

All students have the right to learn; any behavior which disrupts this process will be addressed through a variety of methods including, but not limited to:

- Phone calls/letters to parents
- Parent conferences
- Counselor or Social Worker referrals
- Reduction in citizenship grade
- Loss of privileges
- Restorative justice practices
- Discipline referral
- Detention
- In-House
- Suspension
- Probation
- Ineligibility
- School Beautification

Students who contribute to a positive educational experience for themselves and their fellow classmates can expect a variety of rewards including, but not limited to:

- Commendable citizenship grades
- Awards
- Special Recognition Assemblies
- Positive phone calls/letters to parents
- Points earned for their Den

## **RESTORATIVE PRACTICES**

At LVA, we believe that building positive relationships with staff, students and families are extremely important. Restorative practices are 80% proactive and 20% responsive. The proactive part of restorative practices focuses on building positive relationships and creating a safe space where every person has a voice, people build trust with one another, and active listening allows for us to hear and understand multiple perspectives.

The responsive part of restorative practices is when harm is caused. When it becomes responsive, the focus shifts from building relationships to restoring relationships, which includes, without limitation, provisions designed to address the specific needs and concerns of the student while repairing any harm between the student and others.

Restorative practices can include engaging the person(s) who have done harm and person(s) impacted by the harm. A list of the concrete action steps are agreed upon during a responsive circle or formal conferencing. These restorative practices may also include family, friends, and support for the person(s) who caused the harm, person(s) who was harmed, and community members. The purpose of responsive restorative practices is targeted toward the following:

- Need to feel right to the person harmed
- Need to be “do-able” by the one who did the harm
- Need to include an action to prevent further offending:
  - Something that strengthens and supports the person who caused the harm.
  - Something that addresses underlying issues associated with the offense.

Restorative practices can also include reintegration to assist with a smooth transition as the person who has caused the harm rejoins the school community if the student has been removed.

One of the goals of restorative practices is to keep students in school, working to help them understand the impact of the harm they caused on others and finding alternative consequences for their actions that separates the behavior from the person. However, a student may need to be removed from school.

## **CLASSROOM BEHAVIOR EXPECTATIONS**

Each teacher will have a classroom behavior plan in his or her classroom. The plan will include the rules for the class, positive consequences for following the rules, and negative consequences for not following the rules.

This plan will be shared with students on the first day of school and posted in the classroom so students know what is expected. The teacher's plan may use any of the following for dealing with unacceptable and/or disruptive behavior:

- Teacher/student conference
- Reflection Sheet
- Teacher/parent conference (phone or in person)
- Other teacher-assigned interventions or consequences
- Behavior referral

## **CAMPUS BEHAVIOR EXPECTATIONS**

Any staff member may write a behavior referral for student misbehavior on campus. Such offenses may include inappropriate language, not following dress code, fighting, etc. Violation of the school rules or any act defined as dangerous or antisocial behavior may result in discipline when occurring at any time on school grounds, off school grounds, on the bus, at a school activity, function, event, or on the way to and from school or a school activity, function or event.

## **REFERRALS**

One or more of these consequences may be expected when a student receives a referral:

- Conference with Behavior Team Member
- Time in Reset Room
- Parent Contact
- Required Parent Conference (RPC)
- Suspension
- Behavior School (recommendation)
- Expulsion (recommendation)
- Police Involvement

## **REQUIRED PARENT CONFERENCE (RPC)**

Disregard for certain school rules or inappropriate behavior may result in an RPC. An RPC also occurs when an incident requires further investigation. When a student receives an RPC they may be sent home. If the student is sent home, they may not return to campus until a parent(s) schedules a conference with an administrator. An RPC is an opportunity to discuss the incident, identify next steps, and work together to determine appropriate resolutions.

## DETENTION

Detention may be assigned by a teacher or an administrator as a disciplinary measure. Students will be given twenty-four (24) hours' notice before being required to serve a detention. Failure to serve detention may result in additional disciplinary action. Detention may also be assigned to only include lunch detention.

## IN-SCHOOL SUSPENSION

A Notice of In-School Suspension is a disciplinary action that requires the temporary removal of a student from class/classes. The student is allowed to remain at school, but will be assigned to an alternative setting.

## SUSPENSION/SUSPENSION WITH INSTRUCTION

If a student commits an offense that merits his/her removal from school, the Notice of Suspension (CCF-806) may be used. Suspension is defined as the temporary removal of a student from school for the period of time necessary to (1) seek problem resolution, or (2) ensure that the student's presence at the school does not constitute a danger to himself/herself or others, or (3) accomplish stringent disciplinary actions such as behavior program placement or expulsion. Students on suspension status are not allowed on a school campus or at any school sponsored activity for any reason without the express prior permission of the school principal. If students are able to access assignments on Canvas and get in contact with their teachers, students can be placed on Suspension with Instruction. This means the removal from school will not impact the student's attendance.

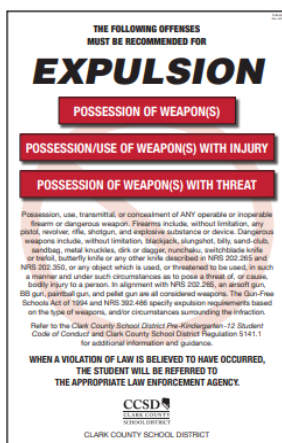
## BEHAVIOR PROGRAM REFERRAL

A behavior program provides instruction for school age students in grades 6 through 12 who have had behavior problems at a comprehensive school. Placement duration is dependent upon positive student performance in this more restrictive program with the opportunity to return to the referring school. Such interim placement generally lasts from 4 to 9 weeks.

## EXPULSION (LIMITED)

Long-term termination of enrollment in the regular schools in the Clark County School District, with the potential that a student may return to a regular school campus, other than the campus from which the student was expelled, under the provisions of a trial enrollment, following a successful period of Continuation School placement.

## EXPULSION (PERMANENT)





Total termination of enrollment in the regular schools in the Clark County School District, with potential future enrollment only in an alternative education program.

**The administration of Las Vegas Academy of the Arts shall retain the right to designate the type of appropriate discipline based upon CCSD Code of Conduct. The administration retains the right to make any necessary changes or adjustments to the CCSD Code of Conduct based upon each incident on a case by case basis.**

**Please click the link to view the CCSD Code of Conduct**

 [ENGLISH-Code\\_of\\_Conduct\\_7.16.25.pdf](#)

## **UNACCEPTABLE BEHAVIORS**

Unacceptable behaviors include, but are not limited to, the following:

Academic Dishonesty	Extortion
Alcohol (use, possession, and/or distribution)	Fighting
Arson	Firearms
Assault	Forgery
Battery	Gambling
Bullying	Gang Activity/Involvement
Bus Misbehavior	Gum Use
Cafeteria Misbehavior	Harassment
Campus Disruptions	Hazing
Cell Phone Use	Horseplay
Cheating	Immoral Conduct
Classroom Disruptions	Nuisance Items
Computer Misconduct	Physical Altercations
Controlled Substances (Drugs – use, possession, and/or distribution)	Physical Contact
Cyberbullying	Plagiarism
Defiance of School Personnel	Public Display of Affection
Dishonesty	Pushing
Disorderly Conduct	Racial Slurs/Remarks
Disregard of School Rules	Robbery
Destruction of Property	Running
Dress Code Violations	Scholastic Dishonesty
Drug Use or Distribution	Spray Propellants
Explosive Devices	Tardiness
	Theft
	Tobacco (use, possession, and/or

distribution)  
Threats  
Trespassing  
Truancy  
Vandalism  
Verbal Altercations

Videotaping and/or Distributing  
Inappropriate Behavior(s) via  
Technology  
Weapons (real or simulated/fake/toy –  
use, possession, distribution)

## **BULLYING**

The Clark County School District is committed to providing a safe, secure, and respectful learning environment for all students and employees in all District facilities, school buildings, school buses, on school grounds, and at school-sponsored activities. Bullying, cyberbullying, harassment, and intimidation have a harmful social, physical, psychological, and academic impact on victims, bystanders, and even the bullies themselves. The school district strives to consistently and vigorously address bullying, cyberbullying, harassment, and intimidation so that there is no disruption to the learning environment and learning process. Students who feel as though they are being bullied should either tell an administrator or a member of the LVA staff immediately or report the bullying to the CCSD Say No To Bullying webpage: <http://ccsd.net/students/bully>.

Bullying is defined as written, verbal, or electronic expressions or physical acts or gestures, or any combination thereof, that are directed at a person or group of persons, or a single severe and willful act or expression that is directed at a person or group of persons.

- Has the effect of physical harm or damage to property or a reasonable fear of physical harm or damage to property.
- Interferes with the rights of a person by creating an intimidating/hostile educational environment or interfering with academic performance and/or the ability to participate in or benefit from services, activities or privileges provided by a school.
- Expressions, acts, or gestures based upon actual or perceived race, color, national origin, ancestry, religion, gender identity or expression, sexual orientation, physical or mental disability of a person, sex or any other distinguishing characteristic or background.
- Expressions, acts, or gestures based upon association of a person with another person having one or more of those actual or perceived characteristics.

## **CYBER-BULLYING (NRS 388.123)**

Cyber-bullying means bullying through the use of electronic communication. The term includes the use of electronic communication to transmit or distribute a sexual image ("sexting") of a minor. Electronic Communication means the communication of any written, verbal, or pictorial information through the use of an electronic device,

including, without limitation, a telephone, a cellular phone, a computer, or similar means of communication.

Sexual Image means any visual depiction, including, without limitation, any photograph or video, or a minor simulating or engaging in sexual conduct or of a minor as the subject of a sexual portrayal (NRS 200.737). A minor shall not knowingly and willfully use an electronic communication device to transmit or distribute, or otherwise knowingly and willfully transmit or distribute, an image of bullying committed against a minor to another person with the intent to encourage, further, or promote bullying and to cause harm to the minor.

### **DISCRIMINATION BASED ON RACE (NRS 388.12350)**

Discrimination based on race is defined as any single or repeated or pervasive act or acts, whether targeted to a specific person or targeted in general to any demographic identified below.

- Regarding the race, color, culture, religion, language, ethnicity or national origin of a person that causes harm or creates a hostile work or learning environment, which may include, without limitation, jokes, threats, physical altercations or intimidation

Discrimination based on race may occur in person, online or in any other setting including, without limitation, in a course of distance education.

### **SAFEVOICE**

Parents/students are encouraged to report knowledge of bullying and/or cyberbullying, via [SafeVoice](#) that allows individuals to anonymously report unlawful activities.

### **NO HARASSMENT (BULLYING)**

Harassment is any verbal, visual, or physical conduct which is sufficiently severe, persistent, or pervasive that it affects or has the purpose or logical consequence of interfering with the student's educational program, or creates an intimidating, hostile, or offensive school atmosphere. Harassment, whether it is by students, staff, or third parties in the community, is strictly prohibited, and will subject the perpetrator to disciplinary actions. Harassment, regardless of its basis, is prohibited. Any student who feels he/she is being harassed should report to the Student Success Center to complete an incident report and speak to an administrator.

### **HANDS-OFF POLICY**

To ensure the focus is on learning at LVA, students are required to maintain a "HANDS-OFF" policy. Every student is to keep his/her hands to himself/herself. This applies to horseplay, public displays of affection, play fighting, slapping, tripping, as well as other situations. Students who choose not keep their hands to themselves, may be subject to disciplinary actions.

## **PUBLIC DISPLAYS OF AFFECTION/INAPPROPRIATE CONTACT**

Holding hands, embracing, hugging, kissing, and/or other acts of affection that distract from the educational goals of the school are not permitted on campus.

## **HABITUAL DISCIPLINE**

Nevada Law (NRS 392.4655) states that a student shall be deemed a habitual disciplinary problem if the school at which the student is enrolled has evidence that documents that in one school year:

- a. A student threatened or extorted or attempted to threaten or extort another student or teacher or other personnel employed by the school.
- b. A student has been suspended for initiating at least two fights.
- c. A student has a record of five (5) suspensions from school for any reason.

If a student is deemed a Habitual Disciplinary Problem, the law requires that the student be expelled from the school for a period equal to at least one semester.

## **NUISANCE ITEMS**

Items not directly associated with the educational program (i.e. earbuds, permanent markers, electronic games, cameras, video recorders, balloons, rubber bands, stuffed animals, etc.) are not to be brought to school. Students found in possession of such items will have the items confiscated and will be subject to possible disciplinary action. Students are not to bring cakes, cupcakes, and/or other food or drink items for classroom/cafeeteria birthday parties or other celebrations as they become a disruption to the learning environment. Students are not to wear headphones, earbuds, or other related accessories while on campus at any time. Personal music devices are not to be used on campus at any time. Confiscated items (including cell phones, hats, nuisance items, skateboards, etc.) must be picked up from the Student Success Center by a parent/guardian.

**Administration reserves the right to designate what is or is not a nuisance item.**

## **STUDENT SEARCHES**

Students are hereby informed that they may be subject to search when they enter campus after the beginning of the school day. This notice does not exclude personnel from searching a student at any time should there be reasonable suspicion of wrongdoing.

## **SUBSTANCE ABUSE AWARENESS PROGRAM**

CCSD, in conjunction with Juvenile Court Services, sponsors a student/parent substance abuse program. When the behavior infraction is related to substance

abuse, the student and parent are required to attend the drug intervention program. Participation in this program is mandatory when a student is under the influence or in possession of a controlled substance on school grounds or at any school activity.

**For questions regarding behavior expectations, please contact the Student Success Center at ext. 4500.**